

Good Governance Course Profile

Outline:

This training course is designed to provide basic knowledge in good governance principles and AS 8000.

Objectives:

This course aims to provide participants with:

- background information to good corporate governance and AS 8000;
- overview to the Principles of good governance,
- examples of the application of these Principles,
- fundamentals of management systems,
- application of these Principles through management systems, and
- options for internal audit and external certification.

Topics:

Trends around the world are requiring better governance from private, public and not-for-profit organisations. If your organisation relies on the support of the investors, donors and other stakeholders, you need to be aware of your obligations and how you can use good governance principles to improve operating results and build community confidence. Requirements may include how you control fraud and corruption, protect 'whistleblowers' and promote ethical business practices.

Simply understanding good governance principles is not enough. You need to provide the *assurance* to your organisation and community that these obligations have been met through sound management systems and processes.

Participants:

Managers or staff responsible the implementation and/or maintenance of their organisation's governance policies, systems and practices.

Duration:

This course is typically run over on day (4 to 12 participants), or two days (6 to 24 participants).

Presenters:

All presenters of this course hold formal nationally-recognised management systems auditing qualifications in and are experienced trainers and facilitators.

Resources:

All participants will be supplied with a copy of the training material presented.

Typically, participants will be expected to bring a copy of AS 8003, AS 3806 and ISO 9001 (for the practice session), a copy of their organisation's privacy documentation (if possible and practicable), and any necessary writing material for personal use.

Assessment:

Participants will be assessed by the presenter through their performance in practice sessions, and the results of a written test.

Participants who successfully complete the course will be issued a "Certificate of Achievement".